

# Spark Member Council



Meeting Agenda/Minutes  
February 26, 2019

## **Member Council**

**Committee Chair: Casey Moran, Ashby Carlisle, Mike Molinari**

Formed 3/21/2018, Updated 5/2/2018

- This committee is formed to continue to strategize with the community on matters directly related to membership, including membership levels and responsibilities, member participation in the organization, ideas for income generation, volunteer management, and programming.
- The committee chair(s) may propose any policy changes directly to the Board of Directors, Executive Director, or other appropriate parties with the authority to implement such a change.
- No additional funding is authorized for this committee. Related costs within the existing budget must be approved by the Executive Director. Related costs not in the existing budget must be approved by the board.
- This committee shall be co-chaired by the Executive Director and the senior member representative on the Board of Directors. The junior member representative shall serve as Vice Chair. Additional members may be added to or removed from the committee in a manner determined by the committee.

### **Chairs:**

Casey Moran x

Ashby Carlisle x

Mike Molinari x

### **Attendees:**

Ashby Carlisle - Programming x

Vic Filepp - A/V x

John Scimone - Electronics x

Drew Gates - Electronics

Mike Molinari - Electronics x

Valerie Gilson - Stained glass x

Robert Hatcher - Small metals

Dan Flavin, - Woodshop

Jake Kaeser- Woodshop

Jonathan Roussin- Woodshop

Aly Maderson-Quinlog - Printmaking x

Nike Desis - Printmaking x

Melinda Quinn - Fiber arts

Winifred Bellefleur - Fiber arts x

Sherri Condon - Fiber arts

George Ryan - Coworking

John Scimone X

X = not present

1. Call to Order - 6:13 pm
2. Roll Call
3. Reading and approval of the minutes

**MOTION** was made by Vic to accept the minutes as is. Seconded by J Scimone.

**VOTE: Unanimous.**

4. Action Items

John indicated that a draft of the survey will be sent out this week end. Will be sent out to this committee. Action item to be closed.

Adobe suite has been investigated and a grant request is going to be sent to chelsea groton.

Maker fair planning meeting to be scheduled. Task extended.

5. Reports - 5 minutes

a. Spark's Financial Report

Will be filled in from board minutes for quickbooks numbers.

b. Executive Director Report

Check came in from the facebook campaigns.

86 members

2 memberships canceled.

1 new membership today.

c. Program Committee

Proposal to be presented to member counsel to approved the formal creation of the programming committee. Proposal upon acceptance to be sent to the board.

d. Signage Committee

George has contacted critical signs about a quote.

There is a possible grant from the city for 2000\$ towards a sign that George has been pulling the string on.

e. Membership Committee - Need volunteers for March 9th open house

Public access tv is now showing some spark slides now.

John Davis has been doing some very good things. Contacting various places to table at to take the spark show on the road.

Need items for the road show kit representing each station.

f. Maker Faire Committee

Both Aly and Drew are rather busy.

Possible call out for people to get on to this committee at next general member meeting.

Casey will talk with Aly and Drew about the state of the application about meeting schedule.

Need a dedicated group of people to plan out where, when and general make fair planning.

Possible need to find folks with enough time to lead the committee.

## 6. New Business

- a. **MOTION** was made by Kristin Harkness and passed by the Board to provide the above guidelines to the Member Advisory Council to develop a paid teacher class proposal.

Potential Direction / Parameters for Discussion

Cost of classes for members and non-members should be kept affordable

- i. Pay for classes should be set by Spark, not by each teacher
- ii. Individual Instruction must be balanced with member access to the workstations
- iii. Individual Instructors must be Spark members
- iv. Individual students who are not members must sign a waiver
- v. The board is OK with proposals which reduce Spark's per student hour revenue
- vi. Spark should never lose money on a class

Proposal is available for review below.

[https://docs.google.com/document/d/1-acLhSnG3mCwL-L\\_IrtleRuuD6RJSy8X5U-JAFKIPvg/edit](https://docs.google.com/document/d/1-acLhSnG3mCwL-L_IrtleRuuD6RJSy8X5U-JAFKIPvg/edit)

- b. Teacher Private Session policy

- i. **MOTION** was made by Aly to accept the Teacher Private Session policy as written . Seconded by Val. **VOTE: Unanimous.**

- c. Program Committee proposed scope of purpose.

- i. **MOTION** was made by Mike to accept Program Committee proposed scope of purpose. Seconded by Sherri. **VOTE: Unanimous.**

- d. Membership new business.

- i. Open House June 1. **MOTION** was made by Aly to have the next open house on June 1. Seconded by Whiny. **VOTE: Unanimous.**
- ii. Summer Melt date Aug 17: **MOTION** was made by Val to have the summer melt on Aug 17. Seconded by Aly. **VOTE: Unanimous**  
**John Scimone has volunteered to get snack for the next open house.**

- e. St. Patty's day parade.

- i. **No glitter.**
- ii. **March 16 bring your shirt. Will be making stuff for the parade. Not just shirts.**

- f.

**7. Unfinished Business**

- a. Tabled to August 2019 meeting- Patreon

**8. Announcements**

- a. Next meeting March 26

**9. Adjournment**

**ACTION ITEMS / Closed, Extended, Tabled**

**Action Item:** John Scimone and Mike Molinari will put together a baseline survey for the next general membership meeting. **Closed**

**Action Item:** George Ryan will investigate Adobe Suite software. ? **Closed for now.**

**Action Item:** George Ryan will get a quote from a sign company

**Action Item:** Drew Gates to schedule maker faire meeting. **Extended**

**Action Item:** Casey to send out email from the Signage Committee. Closed