

# Spark Member Council



Meeting Agenda/Minutes  
April 30, 2019

## **Member Council**

**Committee Chair: Casey Moran, Ashby Carlisle, Mike Molinari**

Formed 3/21/2018, Updated 5/2/2018

- This committee is formed to continue to strategize with the community on matters directly related to membership, including membership levels and responsibilities, member participation in the organization, ideas for income generation, volunteer management, and programming.
- The committee chair(s) may propose any policy changes directly to the Board of Directors, Executive Director, or other appropriate parties with the authority to implement such a change.
- No additional funding is authorized for this committee. Related costs within the existing budget must be approved by the Executive Director. Related costs not in the existing budget must be approved by the board.
- This committee shall be co-chaired by the Executive Director and the senior member representative on the Board of Directors. The junior member representative shall serve as Vice Chair. Additional members may be added to or removed from the committee in a manner determined by the committee.

### **Chairs:**

Casey Moran

Ashby Carlisle

Mike Molinari

### **Attendees:**

X Ashby Carlisle - Program  
X Vic Filepp - A/V  
John Scimone - Electronics  
Drew Gates - Electronics  
X Mike Molinari - Electronics  
X Valerie Gilson - Stained glass  
Robert Hatcher - Small metals  
Dan Flavin, - Woodshop  
X Jake Kaeser- Woodshop  
Jonathan Roussin- Woodshop  
Aly Maderson-Quinlog - Printmaking  
Nike Desis - Printmaking  
Melinda Quinn - Fiber arts  
X Winifred Bellefleur - Fiber arts  
Sherri Condon - Fiber arts  
X George Ryan - Coworking  
X John Davis  
X TJ Conway

X Ellie Coffey  
X Louise

X = present

**1. Call to Order - 6:07 pm**

**2. Roll Call**

**3. Reading and approval of the minutes**

**MOTION:** Jake Kaeser Seconded by Vic **VOTE: Unanimous**

**4. Action Items**

**5. Reports - 5 minutes**

**a. Spark's Financial Report**

- i. Will copy in later from George

**b. Executive Director Report**

- i. Members: 95

1.

other: 17
Scholarship: 9
Working Members 29
General Member 40

- ii. Membership Revenue: \$3356.29

- iii. Class revenue since the last meeting: \$1096

New Members This Month Member: 2

Cash on hand: \$8457.72 with \$40k from Palmer Grant pending deposit.

**c. Program Committee:**

- i. Need more intro classes.

- ii. Wood shop really pumping up the classes

- iii. Av has had several classes.

**d. Signage Committee**

- i. Met with Sean from critical signs

ii. Mock up picture



e. Membership Committee -

i. Tabling

1. The Garde
2. Groton Public Library
3. Next tuesday tabling at a school STEAM event, Targeting parents and educators

ii. Brochure holder

iii. Public access interview

iv. Public Access

v. Next open house

1. June 1st
2. Aug 17th

vi. Next member recruiting meeting date XXXX\XXXXX\XXXXX

f. Fundraising Committee-

i. Chelsea Groton

1. Waiting on the check. Adobe Suite to be purchase for 2 seats.

ii. Stanley Tools sponsorship Sent

1. pending

iii. Charter Oak sponsorship Sent

1. Received- 1500

iv. Google Ad Words, Jess is working working on it

1. Campaign is being worked on.
2. Need keywords
3. Template example will be sent out for leads to fill in

4. Need folks to help with this effort. The interns are leaving for the summer leaving Casey SOL.
- v. Palmer Grant
  1. Received- 40000
- vi. Pfizer application
  1. Requested 6000, Waiting to hear back.
- g. Halloween Committee
  - i. Booooooooooooooooooooo
  - ii. Next meeting on May 8th
  - iii. Oct 13, Event at hygenic.
    1. Looking at a carving event. Emo pumpkins :-P
    2. Smashing pumpkins cover bands will be playing.
  - iv. Goth prom is going on at the social on halloween night.
    1. Duplicate last year. \$1027 was made last year. That's scary awesome.

## **6. New Business**

- a. Intro classes
  - i. We need to have some more intro classes running on a regular basis
  - ii. Allows new members to get up to speed in each of the areas.
  - iii. Possibly looking to working members to get more classes on the callander.
  - iv. Look at the meetups.
  - v. Example of a non class qualification. Help with things like community print nights if you wanted to lean how to do screen printing.
- b. Woodshop classes - when members start to pay?
  - i. Looking at 2 dates per month for intro, 2 dates a month for advanced also.
  - ii. Drop dead dates for free classes to members.
  - iii. Motion to have drop dead date for free certification classes for woodshop to end on June 30. Motion: Aly, Seconded: Val, Unanimous
- c. How to involve members in workstations? Open discussion
  - i. Show and tell items in each station.
  - ii. Regular meetups for each station. Socialise, show and tell,
  - iii. Possibly 2 meetups at the same time to promote cross pollination.
  - iv. Look at making the place used during day time hours.
    1. Small business?
    2. Look at chamber of commerce?
  - v. Look at the membership packet about how the community works. We use to have something said something along the lines of don't be a Jerk.
- d. Station Funds
  - i. Casey's tracking the station funds based on what was donated and raised via classes.

## **7. Unfinished Business**

- a. Tabled to August 2019 meeting- Patreon

## **8. Announcements**

- a. Next meeting May 28

## **9. Adjournment**

- a. Meeting ended at 8:02 pm

**ACTION ITEMS / Closed, Extended, Tabled**

**Action Item:** John Scimone and Mike Molinari will put together a baseline survey for the next general membership meeting. Capture if adobe suited would be used in different areas **Extended**